

CERTIFIED INTERIOR DESIGNERS SECTION MEETING

MINUTES

The Certified Interior Designers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 6, 2007, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Lorri B. Finn
Cameron C. Stiles

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director
Mark N. Courtney, Executive Director

No representative was present from the Office of the Attorney General.

Ms. Stiles, Chair, called the meeting to order at 9:05 a.m.

Call to Order

Ms. Finn moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Finn and Stiles.

**Approval of
Agenda**

Public Comment Period – No comments were made to the Section members

Public Comment

Ms. Stiles disclosed that she is a member of the Council for Interior Design Accreditation Commission as well as former Site Visitor and member of the Evaluation Commission and has visited and acted on accreditation decisions for other facilities of the Art Institute; however, she has not visited this particular school and believes that she can be fair and impartial in this matter.

**Consideration of
Request from
the Art Institute
of Washington**

The Section members reviewed the information provided by The Art Institute of Washington. Ms. Stiles moved to recommend that the Board approve The Art Institute of Washington's application to be a "professional program approved by the Board" for the June, September, and December 2006 graduates, provided that The Art Institute of Washington verifies that the material submitted is applicable to the aforementioned graduates, as the program is substantially equivalent to the CIDA standards. Ms. Stiles added that the prior approval granted by the Board was only for the March 2006 graduates. Ms. Finn seconded the motion which was unanimously

approved by members: Finn and Stiles.

Ms. Finn provided a report from the National Council of Interior Design Qualification (NCIDQ) Annual meeting that was held November 10-12, 2006, in Louisville, KY. Ms. Finn indicated that topics of discussion included education issues, the certification program, IDEP, and the operations, and planning for the future of, the Council.

**Report From
NCIDQ Annual
Meeting**

The Section members were provided with a memo from staff about the use of the title "architect" by unlicensed persons. Mr. Courtney prepared the memo for review by the Sections as requested at the previous APELSCIDLA Board meeting based on a recent Colorado court decision.

**Use of Title
"Architect" by
Unlicensed
Persons**

The Section members were provided with various correspondence received from NCIDQ.

**Discussion of
Correspondence
from NCIDQ**

Mr. Courtney informed the Section members that VDOT had withdrawn its request that the Board clarify whether traffic impact studies performed by VDOT must be performed by a professional engineer.

Other Business

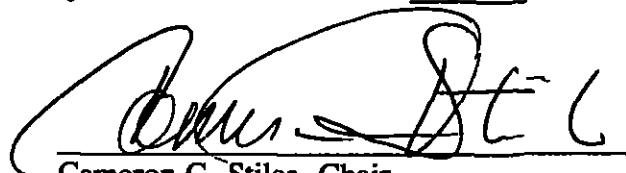
Mr. Courtney asked the Sections members to provide him with e-mail addresses for various interior design associations and societies so that he may send them a notice concerning the new edition of the Board's regulations which became effective on February 1, 2007.

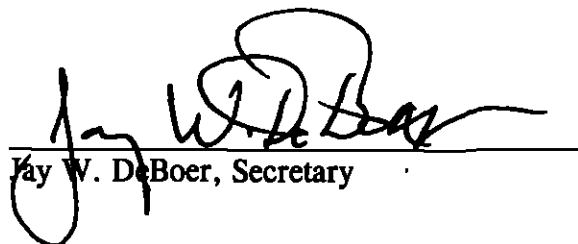
Conflict of Interest forms were completed by all members present.

**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 9:48 a.m.

Adjourn


Cameron C. Stiles, Chair


Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

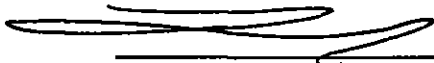
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lorri Finn
2. Title: Member
3. Agency: Certified Interior Designers Section
4. Transaction: Section Meeting on February 6, 2007
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



Signature

2-6-07

Date

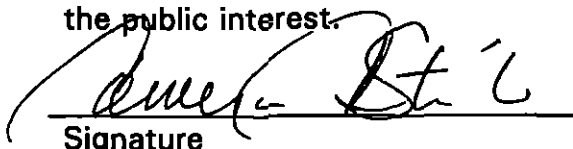
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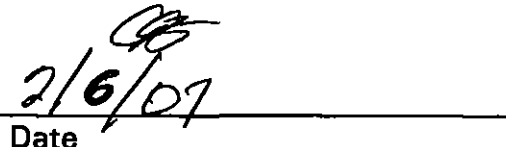
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron C. Stiles
2. Title: Member
3. Agency: Certified Interior Designers Section
4. Transaction: Section Meeting on February 6, 2007
5. Nature of Personal Interest Affected by Transaction: *I AM A MEMBER OF THE ACCREDITATION COMMISSION FOR CIPDS AND HAVE VISITED + ATTENDED ACCREDITATION DECISIONS FOR OTHER AI FACILITIES BUT NOT TO THIS PARTICULAR SCHOOL*
6. I declare that: *+ BELIEVE I CAN BE FAIR + IMPARTIAL IN THIS MATTER.*

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature


Date